

**TABLE OF ACHIEVED / PLANNED RESULTS**

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<b><u>Title and reference number of the work package (WP)</u></b>	<b>WP1 : Start up activities</b> 1.1 Networking 1.2 Kick off meeting 1.3 Questionnaire study including local community. 1.4 Analysis the study
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<b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b>	No. Participants over 500, No. of Study Serveys, Minuts of Meeting, reports
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**Activities carried out to date to achieve this result:**

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
1.1	Networking	15-11-2018	1-6-2019	JO,DE,PT,CY	<ul style="list-style-type: none"> <li>Stake holder session during first day in the kick off meeting, workshops in MPWH to discuss the result of survey</li> <li>Chairman of Karak Council: Mr. Sayel Majalee</li> <li>Karak Chamber Room: Mr. Sabri Aldalaeen</li> <li>Engineering Institute –Karak Branch: Eng. Wessam Majalee</li> </ul>	No of Participants over 500 <a href="#">No of company, universities.</a> Approaching great companies and Civil Service Bureau, Central Bank of Jordan, Ministry of Labour, Ministry of Planning & International Cooperation, Jordan Engineers Association, & Zain company

					<ul style="list-style-type: none"> <li>• Karak Municipality: Mr. Saleh Obisat</li> <li>• Yousef Trawneh Company for construction</li> <li>• Water Authority in Karak: Eng. Samer Maaitah</li> <li>• Karak Innovation Club</li> <li>• Aqba Rail way</li> </ul>	
1.2	Kick off meeting	15-11-2018	1-6-2019	JO	<p>The JOB-JO kick off meeting has been organized the coordinator. The meeting was held in Jordan on 24th - 26th Feb 2019. More than 30 participants from 5 Countries attended the kick off meeting. Managers, administrative and technical staff of MU, and partners in the project have been involved for the organization and management of the meeting.</p> <p>During the meeting, the contents of the Project and definition documents fully articulated include Scope of Project, Work Approach (Roles &amp; Responsibilities, Methodologies, Standards, or Guidelines, Management Approach, Methodologies, Standards, or Guidelines to Follow an clarify all questions about the project. The presentation in the meeting focused on briefing the partners on the followings:</p> <ul style="list-style-type: none"> <li>• Aims and objectives of JOB-JO</li> </ul>	<p>No. Participants : 500 in the first day, second and third day  Agneda :  Minuts of meeting :  Attendance sheet :  Reports: 30 travel reports</p>

					<ul style="list-style-type: none"> <li>• Expected results and impact</li> <li>• Activities and scheduling</li> <li>• Budget and cash flow</li> <li>• Deadlines and reporting</li> </ul> <p>During the kickoff meeting, the work package leaders presented in detail the specific objectives, the work plan, the deliverables and indicators of each work package. Also the NEO Erasmus Office Prof. Ahmed Abu Alhaja and Dr. Reem Khader attended in the meeting and presented the roles of the E+ CBHE.</p> <p>The Agenda of the kickoff meeting, presentations and minutes of meeting are available for from the project website.</p> <p>Link :</p>	
1.3	Questionnaire study including local community.	15-11-2018	1-6-2019	JO,DE,PT,CY	<p>Consultations between partners led to the formulation of clear and specific guidance on training and requirements based on the theoretical framework which the learners, teachers, admin and students need. A survey was developed to determine the requirements and needs of the partners based on specific criteria in the areas General Skills for Job Hunting, Technical and Engineering Skills such as training topics, training material, tasks, aims, working principles.</p> <p>Prepared survey with the list of topics and descriptions of activities to obtain requirements for training of teachers and students from Jordan, cooperation of all partners and discussed lecturers to design training schedule, managed survey. Produced the documents surveys and Questionnaires containing detailed description of the training needs And training topics and training plan were planned such as:</p> <p>Problem Solving Skills  General Communication Skills  Smart Social Communication Skills  Career Ethics</p>	<p>5000 responses received  Three topics  <b>Three questionnaires prepared, distributed, collected &amp; analyzed in a remote area.</b>  **The 1<sup>st</sup> one studied the reason for unemployment, the  **2<sup>nd</sup> studied the poverty &amp;  **The 3<sup>rd</sup> studied the empowering women.  Over 5000 responses were collected. Results were discussed in workshop held in MPWH. The</p>

					<p>Self-Development Skills  Critical Thinking  Interviews Management Through Digital Media  Skills in Engineering Software  Skills in Job Planning  Graduated Project Importance in Future Caree  Study servey and training needs are uploaded to the project website:</p>	<p>attendances Project consortium, Central Jordanian Bank, Ministry of Planning, Ministry of labor, Recruitment for employees center of Princess Basma, Aqaba Railway cooperation &amp; many private companies.</p>
1.4	Analysis the study	15-11-2018	1-6-2019	JO,DE,PT,CY	<p>Prepared list of topics and descriptions of activities for training of teachers and students from Jordan, partners discussed to arrange best content of training. Cooperation of EU partners to prepare training based on needs and requirements of teachers and students from partner countries.  Prepared operation plan for training in the EU countries and taking into account the framework in the preparation of guidelines / instructions governing the training process.  Developed the schedule of the training for teachers and students from modernizing partner country Jordan.  Partners communicated and to finalized training the training plan, materials and content.  Link :  Based on the results of the survey, a capacity building plan was prepared. The capacity building plan also was based on the available resources and staff in each EU country.</p>	<p>5000 respons  Three topics  Result  Mutah arrange workshop at MPWH to discuss the result of survey analysis 10/7/2019  The people who attended the workshop  • 1-Project consortium  • 2-Central Jordanian Bank (the most powerful public body for money in Jordan)  • 3-Minstery of Planning  • 4-Minstry of labor  • 5-MPWH  • 6-Recrtiment for employees center of Princes Basma  • 7-Aqaba Railway cooperation  • 8-many private constriction companies  • 9-national Erasmus office at Amman</p>

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**Activities to be carried out to achieve this outcome (before the end of the project)**

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress

**Changes that have occurred in this result since the original proposal:**

The WP1 accomplished without any changes

*Please add as many tables as necessary.*

<b><u>Title and reference number of the work package (WP)</u></b>	<b>WP2 Establishing Business Network Bureau (BSNB)</b> 2.1 Scoping and Market Needs Analysis 2.2 Purchasing equipment, Installation and preparation the Bureau. 2.3 Training to study of the experience of European
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<b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b>	No. Participants, No. Of Training courses, No of Worskshop of Meeting, reports
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**Activities carried out to date to achieve this result:**

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
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2.1	Scoping and Market Needs Analysis	15-01-2019	15-09-2019	Jordan	<p>Provided a scoping and needs analysis exercise to investigate the current status in the field of unemployment and poverty issues, actual market demands, trends and needs as well government policies and regulations. The investigation commences with desk research and on-line survey for Jordanian Stakeholders, including new graduates, student, local community, enterprises and governmental bodies.</p>	Reports on the market needs analysis at each partner university
2.2	Purchasing equipment, installation and preparation the BSNB	15-01-2019	15-10-2019	Jordan	<p>The main purpose of this activity is equipment of allocated rooms for centers and equipping them with the modern information technology. Erasmus and MU regulation have been followed in purchasing the equipment. All the equipment purchased to help the training process. Data show, laptops, routers and computers installed in the training rooms at the partner universities in Jordan. The tender was in Euro currency to avoid any problem in exchanging rates. The equipment did not exceed the budget. The furniture, electrical connection smartboard tables, cables, internet connections, chairs and allocated rooms for the 5 BSNB were provided from JO partner university. Each BSNB provided with a sign shows that this project funded from the EU and with the EU flag. The Job Jo project implies purchasing installation and preparation equipment for every BSNB to JO universities. The purchasing process was via a central tender from Mutah University. The system of governmental tender is the same at all Jo partners universities because of all of the governmental Universities. A committee was established from MU (president order) chaired by Dr. Mohammed Saryerh &amp; 4 commitee member to follow all the procedures of purchasing. All the procedures were monitored by internal Audit Bureau unit at MU and Audit Bureau in Jordan to ensure all the procedures incorrect order. Erasmus's office at Amman provide MU with official</p>	<p>Reports on the establishment and equipping Bureaus at each partner university.</p> <p>4 offers collected 170 PC 5 Data show 6 LED screen 5 Notebook, Printer, 5 Switch,</p> <p>Official committee member from MU established to control the tendering process</p> <p>5 BSNB established</p>

					documents to have VAT is zero in all purchasing. ECEA rule was maintained.	
2.3	Training to study of the experience of European	15-02-2019	15-11-2020	EU DE CY PT	<p>Representatives of each partner from Jordan have participated the training sessions at European partner universities: in Leipzig University of Applied Sciences (HTWK) and Int@E in Germany on 28-30 August 2019 and in University of Cyprus (UCY) on 26-28 November 2019. Partners of HTWK and UCY shared their experience about Job preparation and Career development; and Information Technologies in career development. A 2-days coordination meeting of all partners conducted before the training at HTWK in order to save project funds.</p> <p>The training at HTWK focused on the following topics:</p> <ul style="list-style-type: none"> <li>- Leipzig Chamber of Commerce and Industry presentation “Empowering business”;</li> <li>- Presentation of Leipzig students’ start-up company LeFx;</li> <li>- Study visit to Leipzig students’ start-up company LeFx;</li> <li>- Lecture “Personal and Communication skills”;</li> <li>- Lecture “Job preparation and Career development“;</li> <li>- Presentation: “HTWK Career Center“;</li> <li>- Web-Presentation “Stimulating self-employment: Entrepreneurship support System in German universities - Saarland case”;</li> <li>- Study visit to the Leipzig Job Center.</li> </ul> <p>The learning outcomes of the training are: Personal and Communication Skills, job hunting skills, interview skills, career development, interview skills, Behaviour-Critical Thinking in Solving Problems and the opportunity to participate in Industry Awareness Experiences.</p> <p>The training at UCY focused on the following topics:</p> <ul style="list-style-type: none"> <li>- Lecture “Web usability and accessibility”;</li> <li>- Lecture ”Web Technologies”;</li> <li>- Lecture “HTML practical – Building your online CV”;</li> <li>- Lecture “Google Forms”;</li> <li>- UCY library study tour;</li> </ul>	<p>No. of Participants: 61 at EU No of training topics: 10 Reports on trainings</p> <p>Evaluation of training conducted for the study of European VOCATIONAL EDUCATION TRAINING (VET) centers. The developed teaching materials for training. The number of certified trainees.</p> <p>Training material produced by EU partners and Mutah team</p>

					<ul style="list-style-type: none"> <li>- Advanced multimedia collaboration lab study tour;</li> <li>- Presentation “Augmented reality mobile apps for student learning experience enhancement”;</li> <li>- Lecture “Skills in Job Planning - Skills and the future of work”;</li> <li>- Lecture “Intro to 3D Print And Design I”;</li> <li>- Lecture “Intro to 3D Print And Design II”;</li> <li>- Lecture “Gamification and Kahoot”;</li> <li>- Presentation “Blackboard LMS - Functionalities and usage at UCY”;</li> <li>- Lecture “Wix cloud-based development platform - Building and managing a website”;</li> <li>- Lecture “MS Excel functions”.</li> </ul> <p>The learning outcomes of the training are: ICT skills, ICT competencies, Job preparation, Interview skills.</p> <p>Training visit was organized to the Leipzig Jobcenter <b>Federal Employment Agency</b> (German: <b>Bundesagentur für Arbeit</b>). An employment office is an authority responsible for job placement on the labor market. The tasks of the BA are: Employment agency, Labor market advice ,Careers advice (for young people and adults) in careers information centers, Labor market observation (e.g. publication of the monthly job ),Labor market and occupational research</p> <p>An employment office is an authority responsible for job placement on the labor market. (<a href="https://www.arbeitsagentur.de/en/welcome">https://www.arbeitsagentur.de/en/welcome</a>). Link:</p>	

**Activities to be carried out to achieve this outcome (before the end of the project)**

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
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2.2	Purchasing equipment, Installation and preparation the Bureau. Purchasing equipment, Installation and preparation the Bureau.	15-01-2019		Jordan	Depend on the need of teacher, student and another issues	
2.3	Training to study of the experience of European	15-02-2019	15-11-2020	EU	Training for staff members of each Jordanian partner at Instituto Superior de Leiria (ISLA) in Portugal. Training for students of each Jordanian partner university at Leipzig University of Applied Sciences (HTWK) in Germany. Training for students of each Jordanian partner university at Int@E (Germany). Training for students of each Jordanian partner university at University of Cyprus (UCY). Training for students of each Jordanian partner university at Instituto Superior de Leiria (ISLA) in Portugal.	Reports on trainings conducted for the study of European VOCATIONAL EDUCATION TRAINING (VET) centers. The developed teaching materials for training. The number of certified trainees.

**Changes that have occurred in this result since the original proposal:**

Little change that have been approved from ECACE (6 LED , on for each partner to be used for advisement and anncement to the student)

*Please add as many tables as necessary.*

<b><u>Title and reference number of the work package (WP)</u></b>	WP3 : Organization the Activity of the (BSNB) 3.1. Training of Trainers of the (BSNB)s 3.2. Development of methodical base for training, 3.3. Training activity 3.4. Creation and updating a Web site and database 3.5. Creation of network model
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<b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b>	No. Participants, No. of Study Surveys, Minuts of Meeting, reports, Developed training materials
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**Activities carried out to date to achieve this result:**

<b>Activity N°</b>	<b>Activity Title</b>	<b>Start date</b>	<b>End date</b>	<b>Place</b>	<b>Description of the activity carried out</b>	<b>Specific and measurable indicators of achievement</b>
3.1	Training of Trainers of the (BSNB)s,	1-4-2019	1-6-2021	Jordan, DE, PT, CY	Trainings for staff have been organized in Germany by HTWK and Int@E, and in Cyprus by UCY	31 staff from Jo partner attend the training at DE 28 staff from Jo partner attend the training at UCY
3.2	Development of methodical base for training,	1-4-2019	1-6-2021		<ul style="list-style-type: none"> <li>• Training materials from the EU training in Europe have been structured and designed according to project templates and shared with all the partners in Jordan for future use.</li> <li>• The methodology designed for the students training in the EU is based on a pedagogical approach that allows for hands-on training supported by strong theoretical foundations and group work with a strong educational psychology perspective.</li> </ul>	<ul style="list-style-type: none"> <li>• The Capacity Building Plan has been created and revised several times to date during the project lifetime.</li> </ul> 25 files with training materials produced (in English) so far have been shared.  Training report is provided with attendance sheet
3.3	Training activity,	1-4-2019	1-6-2021		Training courses prepared for: 1. Personal and Communication Skills Development.	Training material produced

				<ol style="list-style-type: none"> <li>2. Job preparation to equip unemployment people with advanced job hunting skills and career development.</li> <li>3. Interview skills and the opportunity to participate in Industry.</li> <li>4. Global citizenship education and civil behaviour- Critical Thinking in Solving Problems and New Ideas.</li> </ol> <p>Mutah team conduct 4 training to student  Just team conduct 3 training to student  AHU team conduct 2 training to student  TTU team conduct 2 training to student  UJ team conduct 4 training to student  MU team conduct one training to GKM staff  MU team conduct 4 training to Engineering Association staff</p> <p>EU/INT@E partner planned to visit Jordan from 3/4/ until 8/7/2020. Ticket was bought, hotel was booked, agenda was prepared. The whole things were canceled due to the global crises  CUY and ISLA planned to visit at June and July but canceled due to the global crises</p>	<p>Over 1000 student get benefit from training  Non HIE get benefit from training</p> <p>Training report is provided with attendance sheet</p>
3.4	Creation and updating a Web site and database,	1-4-2019	1-6-2021	<p>Study of the activity of European centres and their cooperation with external partners will help to adapt and develop a model of effective cooperation of partners in PC – the network. Roles, functions and responsibilities of each partner and the most effective methods of cooperation will be discussed and delegated. The optimal number and composition of the partners needed for sustainable and</p>	

					efficient work after project completion will be defined. Development of the network model will be conducted by all JO and EU partners.	
3.5	Creation of network model	1-4-2019	1-6-2021		<p>We studied the model of job centers in EU such as what we see during the training visit was organized to the Leipzig Jobcenter <b>Federal Employment Agency</b> (German: <b>Bundesagentur für Arbeit</b>). An employment office is an authority responsible for job placement on the labor market. The tasks of the BA are: Employment agency, Labor market advice ,Careers advice (for young people and adults) in careers information centers, Labor market observation (e.g. publication of the monthly job ),Labor market and occupational research</p> <p>An employment office is an authority responsible for job placement on the labor market.</p> <p>Link: (<a href="https://www.arbeitsagentur.de/en/welcome">https://www.arbeitsagentur.de/en/welcome</a>).</p>	

#### Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
3.1	Training of Trainers of the (BSNB)s,	15.01.2020	25.06.2020	Europe, Jordan	<ul style="list-style-type: none"> <li>• Training in Jordan for BSNB trainers. Training in Jordan was scheduled to be organized during June-September 2020 when students would be on holiday break. Due to the coronavirus there will be a delay in finishing this activity.</li> <li>• Training in Europe of students from Jordan. As above, the same applies for the training of students from Jordan in Europe.</li> </ul>	<ul style="list-style-type: none"> <li>• 30 students from Jordan</li> </ul>
3.2	Development of methodical base for training	15.02.2019	15.05.2021		<ul style="list-style-type: none"> <li>• Revision of Capacity Building Plan due to coronavirus and its effect on the trainings.</li> </ul>	

					<ul style="list-style-type: none"> <li>• Design of any additional training materials needed for the remaining trainings according to the project templates.</li> </ul>	
3.3	Training activity	01.09.2019	30.06.2020		<ul style="list-style-type: none"> <li>• Design training material for Global citizenship education and civil behaviour course.</li> <li>• Translate training materials to Arabic.</li> </ul>	
3.4	Creation and updating JOB-JO Web site and database		15.4.2019		<ul style="list-style-type: none"> <li>• Create Arabic version of the website.</li> <li>• Continuously update the project website and stakeholder database throughout the project.</li> </ul>	
3.5	Creation of network model	15.08.2019	15.11.2020		<ul style="list-style-type: none"> <li>• Develop the network model.</li> </ul>	

**Changes that have occurred in this result since the original proposal:**

Due to the coronavirus, we are revising how to accomplish the remaining training activities of the project.

*Please add as many tables as necessary.*

<b><u>Title and reference number of the work package (WP)</u></b>	<b>WP4 : Quality Assurance</b> 4.1 Quality Committee 4.2 External Evaluation. 4.3 Monitoring and Evaluation Plan 4.4 Reports (Reports of Monitoring Committee)
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<b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b>	No. Participants, No. of Study Surveys, Minuts of Meeting, reports
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**Activities carried out to date to achieve this result:**

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
4.1	Quality Committee	15.11.2018	14.11.2021	JO, DE, PT, CY	<p>Quality Committee established in the Kick of Meeting. The WP leader of QA is ISLA. Quality plan was developed. The main results of the evaluation related to process management are through the following:</p> <ul style="list-style-type: none"> <li>•Check list for managing project meetings (preparation, meeting and follow up)</li> <li>•Check list for reviewing administrative and management records</li> <li>•Intermediate evaluation of the project management by the partners</li> <li>•Satisfaction Questionnaire for Services Delivered: Training</li> </ul> <p>During all the project phases the project partner's controlled the following:</p> <ul style="list-style-type: none"> <li>•The project phases are strictly directed to project work plan</li> <li>•The input at the different project phases accords with the planned activities</li> <li>•The output/outcomes are in line with the aimed outcomes;</li> </ul> <p>These actions were done through:</p> <ul style="list-style-type: none"> <li>•Evaluation by the involved academic staff and students;</li> <li>•Evaluation by the involved the EU specialists</li> <li>•Evaluation by the members of the steering committee</li> </ul>	<p>Quality Plan:</p> <p>Quality Committee: 5 member</p> <p>The QC leader is ISLA Leiria, from Portugal, with a co-leadership of UCY (from Cyprus); the remaining members are MU, UJ, AHU from Jordan and HTWK from Germany. ISLA Leiria, with the collaboration of UCY, developed the Quality Plan (QP) and submitted it to the approval of the QC.</p>
4.2	External Evaluation.	15.11.2018	14.11.2021	JO, DE, PT, CY		<p><b><u>The external evaluation is the responsibility of an external organization selected by Quality</u></b></p>

						<b><u>Committee (QC) and agreed of all partners</u></b>
4.3	Monitoring and Evaluation Plan	15.11.2018	14.11.2021	JO, DE, PT, CY	Evaluation of all project events: evaluated the kick off meeting (22-24/2/2019), evaluated the management meeting in HTWK 25-27/8/2019 and training workshop 27-29/8/2019, evaluated the training in UCY 28-30/11/2019, evaluated the management meeting in Lisbon 22-24/1/2020. Te survey in 1.2 &1.3 with 3 questionnaires were evaluated,	
4.4	Reports (Reports of Monitoring Committee)	15.11.2018	14.11.2021	JO, DE, PT, CY	All the evaluation provided by reports and uploaded to the website	

**Activities to be carried out to achieve this outcome (before the end of the project)**

<b>Activity N°</b>	<b>Activity Title</b>	<b>Start date</b>	<b>End date</b>	<b>Place</b>	<b>Description of the activity to be carried out</b>	<b>Specific and measurable indicators of progress</b>
4.1	Quality Committee	15.11.2018	14.11.2021	JO, DE, PT, CY	Continuation of the deliverable	
4.2	External Evaluation.	15.11.2018	14.11.2021	JO, DE, PT, CY	Continuation of the deliverable	
4.3	Monitoring and Evaluation Plan	15.11.2018	14.11.2021	JO, DE, PT, CY	Continuation of the deliverable	
4.4	Reports (Reports of Monitoring Committee)	15.11.2018	14.11.2021	JO, DE, PT, CY	Continuation of the deliverable	

**Changes that have occurred in this result since the original proposal:**

No thing

Please add as many tables as necessary.

<b><u>Title and reference number of the work package (WP)</u></b>	<b>WP5: DISSEMINATION &amp; EXPLOITATION</b> 5.1. Dissemination of project activity and its results: presentations, workshops, and events 5.2. Carrying out Conference and info days
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<b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b>	Project website, disseminated materials, presentations, workshops and events, No. of carried conferences and info days, developed dissemination plan, newsletters.
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Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
5.1	Dissemination of project activity and its results: presentations, workshops and events	15.03.2019	14.10.2020	All Partners	Dissemination Plan developed. Website of the project has been created: Link: <a href="https://www.mutah.edu.io/job-jo/index.aspx">https://www.mutah.edu.io/job-jo/index.aspx</a> <a href="https://web.facebook.com/Job-Jo">https://web.facebook.com/Job-Jo</a> The project visibility means produced: Logo, banners, brochures, roll ups and newsletter and all events reports Developed, designed and printed dissemination materials (Roll up 13, Hats 200, Boucher 3000, Armor 50, Sign 5, Stickers 250, Bags 300, Notebook 300, Folders 300, Mugs 300, Wall clock 50, Pens 1500, Flash memory 300, Sun shed 300). Each JO partner received 2 Roll up, 1000 pens, 300 brochures, 20 mugs, 30 . 2 E- Newsletters were developed and	Dissemination plan 1-Roll up 13, 2-Hats 200, 3-Boucher 3000, 4-Armor 50, 5-Sign 5, 6-Stickers 250, 7-Bags 300, 8-Notebook 300, 9-Folders 300, 10-Mugs 300, 11-Wall clock 50, 12-Pens 1500, 13-Flash memory 300, 14-Sun shed 300



				<p>published. Newsletters are uploaded to the project website see Link</p> <p>All project materials distributed via project website, Facebook, mails and webpages of the partner universities. Presentations of the visits and training materials are uploaded to the project website and are sent to all partners. Presentations are published on the project website. Agenda of all meetings are published to all partners.</p> <p>Partners started to establish contacts with public/private organizations. There are contracts between the partners and companies such as the contract between MU and Zain which will guarantee the sustainability of the project. Also, communication with Labor ministry, recruitment bureau, Jordanian Engineering Association, Rail way company, Amman Alhilia University, Arab Potash Company</p>	<p>**2 E- Newsletters ** Dissemination plan</p>
				<p>Project website was developed. This website summarizes overall activities of the project.</p> <p>The Website contains all Information about Erasmus+, the project, partners, work plan and outputs, activities, documents and training materials, events, database and more. MU is responsible for developing and maintenance the website. The project visibility means have been produced: Logo,</p>	<p>Facebook page: <a href="https://www.facebook.com/Job-Jo-678959875866429/?ref=aymt_homepage_panel&amp;eid=ARC51FwSMILjDECX1b3_cZGRw4QraJhPavKyVn0peONSU8dJprg7le48uJcbunRrd66-PnEydnfgfRx3">https://www.facebook.com/Job-Jo-678959875866429/?ref=aymt_homepage_panel&amp;eid=ARC51FwSMILjDECX1b3_cZGRw4QraJhPavKyVn0peONSU8dJprg7le48uJcbunRrd66-PnEydnfgfRx3</a></p> <p>Linkedin page: <a href="https://www.linkedin.com/company/31391578">https://www.linkedin.com/company/31391578</a></p>

				<p>banners, brochures, roll ups and newsletter and all events reports and uploaded to the website Link</p>	<p>Website : <a href="https://xwww.mutah.edu.io/job-io/index.html">https://xwww.mutah.edu.io/job-io/index.html</a></p>
				<p>All project partners periodically have published information on project implementation in newspapers and TV Press releases on partners Institutions Websites</p>	<p>JU:<a href="http://www.ju.edu.io/Lists/EUProjects/Disp_form_new.aspx?ID=23">http://www.ju.edu.io/Lists/EUProjects/Disp_form_new.aspx?ID=23</a> UCY: SEIT Lab website (online) <a href="https://www.cs.ucy.ac.cy/seit/projects/">https://www.cs.ucy.ac.cy/seit/projects/</a> TTU: <a href="http://ttu.edu.io/ipo/index.php/ongoing-projects/erasmus-ka2#">http://ttu.edu.io/ipo/index.php/ongoing-projects/erasmus-ka2#</a> MUTAH: <a href="https://xwww.mutah.edu.io/job-io/index.html">https://xwww.mutah.edu.io/job-io/index.html</a> JUST: <a href="http://www.just.edu.io/Pages/euprojects.aspx">http://www.just.edu.io/Pages/euprojects.aspx</a> AHU: <a href="http://www.ahu.edu.io/AR-article-6063">http://www.ahu.edu.io/AR-article-6063</a> HTWK: <a href="https://www.htwk-leipzig.de/en/contact/international-office/">https://www.htwk-leipzig.de/en/contact/international-office/</a> ISLALEIRA: <a href="https://www.islaleiria.pt/pt/Int@EUG">https://www.islaleiria.pt/pt/Int@EUG</a> <a href="https://intate.de/?p=20112">https://intate.de/?p=20112</a></p>
				<p>Training materials were conducted and presentations were produced during workshops From EU partners and from Mutah team</p>	<p>1-3 ppt / partner</p>
				<p>4 Implementation and dissemination workshops at UJ were organized</p>	<p>Number of each attendee at each event &gt;40</p>

					<p>Water-Energy Nexus Conference by UJ, 04-05.11.2019, The Ninth Conference On Scientific Research In Jordan by UJ, 09.11.2019, Scientific Day Event by UJ, 01.12.2019, Egreen Project Final Conference by UJ, 11.03.2020,</p>	<p><a href="https://web.facebook.com/Job-Jo">https://web.facebook.com/Job-Jo</a></p> <p>and distributed Newsletter</p> <p>And dis, material provided</p> <p>TV interview with Prof Omer Maaitah</p> <p>Attendance sheet to most of the event</p>
					<p>5 Implementation workshops and dissemination at MUTAH  Granthoder meeting at Brussel 28-29/1/2019  Erasmus open day to win project at Amman Erasmus 15/10/2018  diss event at Jordan Universit Amman 17/4/2019  stakeholder session during kick off meeting 24/2/2019,  4/11/2020, 18/11/2020, 26/11/2020 (training and workshops about jobjo)  Egreen Project Final Conference by UJ, 11.03.2020,  During the final conference DESIR project of 28/3/2019  During the final conference of FOODQA project 6/3/2020</p>	<p>Number of each attendee at each event &gt;40</p> <p><a href="https://web.facebook.com/Job-Jo">https://web.facebook.com/Job-Jo</a></p> <p>and distributed Newsletter</p> <p>And dis, material provided</p> <p>TV interview with Prof Omer Maaitah</p> <p>Attendance sheet to most of the event</p>
					<p>3 Implementation and dissemination workshops were organized at TTU  Job fair 1/5/2019</p>	<p>Number of each attendee at each event &gt;40</p> <p><a href="https://web.facebook.com/Job-Jo">https://web.facebook.com/Job-Jo</a></p>

				Principles in Job Health and Safety by TTU, 22/2/2020, Watan Service Program by TTU, 5/1/2020	and distributed Newsletter And dis, material provided TV interview with Prof Omer Maaitah Attendance sheet to most of the event
				4 Implementation and dissemination workshops were organized at AHU  Implementation and dissemination workshops were organized at AHU, 05.01.2020/23-27.02.2020 / 01-04.03.2020 Work shop with Zain company 25/10/2019	Number of each attendee at each event >40  ( <a href="https://web.facebook.com/Job-Jo">https://web.facebook.com/Job-Jo</a> ) and distributed Newsletter And dis, material provided TV interview with Prof Omer Maaitah Attendance sheet to most of the event
				5 Implementation and dissemination were at JUST Dissemination activity for the JOB-JO project at the Job Fair and Info Day by JUST, 23.04.2019, Dissemination activity for the JOB-JO project at the Third Agriculture Exhibition by JUST, 24.04.2019, dissemination Activity for the Job-Jo project at 1st International Staff Week by JUST, 30.04.2020, Dissemination Event During	Number of each attendee at each event >40  ( <a href="https://web.facebook.com/Job-Jo">https://web.facebook.com/Job-Jo</a> ) and distributed Newsletter And dis, material provided

					the "Window of Collaboration" by JUST + UJ, 17.04.2020, Organized a Training Workshop On Project Writing And Management (Erasmus+) at UJ, 21.11.2019, 4 Implementation and dissemination workshops at UJ were organized, 4-14.11.2019 / 24.02.2020, JOB fair event for students were conducted at UJ, 02.04.2019, Implementation and dissemination activities were at JUST, October .2019	TV interview with Prof Omer Maaitah  Attendance sheet to most of the event
5.2	Carrying out Conference and info days	15.09.2019	15.09.2021	All Partners	Info days were organized. A Dissemination activity was organized in Aqaba campus of the University of Jordan in the south, during the final conference of the Erasmus plus project "DESIRE: Development of higher education teaching modules on the socio-economic impacts of the renewable energy implementation" at UJ with coordination with MUTAH. 28/3/2019	Number of attendees: 25
					JOB fair event for students were conducted at at UJ 23/4/2019	Number of attendees > 120
					Organized a Training Workshop On Project Writing And Management (Erasmus+) at UJ on Date 22/6/2019	Number of attendees > 40
					Organized and Info Day at and fair event for students at Al-Ahliyya Amman University by Mutah  24/ 4/2019	Number of attendees > 80

				<p>JOB fair event for students at TTU was organized</p> <p>1/5/2019 Photos on facebook and repoting</p>	Number of attendees > 80
				<p>JOBJO Dissemination for Southern partners by Mutah diss event at Jordan Universit Amman 17/4/2019 stakeholder session during kick off meeting 24/2/2019, 4/11/2020, 18/11/2020, 26/11/2020 (training and workshops about jobjo) Egreen Project Final Conference by UJ, 11.03.2020, During the final conference DESIR project of 28/3/2019 <i>During the MoreThanJob stakeholder workshop, dissemination activity took place in Amman, where different Social Solidarity Economical association attended. the discussion came with different suggestion; that support the involvement of the youth in the professions and the importance of the innovation and how to raise funds for the startups.</i> 6.1.2020</p> <p>During the final conference of FOODQA project 6/3/2020</p>	Number of attendees > 150
				<p>JOBJO Dissemination by AHU</p> <p>Seminar about the job-jo program at AHU 24-25/10/2019</p>	<p>Number of attendees &gt; 80 You tube link: <a href="https://www.facebook.com/watch/liv">https://www.facebook.com/watch/liv</a></p>

					<a href="https://www.facebook.com/678959875866429/videos/984516941905698/">e/?v=576557463083930&amp;ref=watch_permalink</a>
				An introductory workshop on the JOBJO in Taffila Technical University	Press releases through ROYA TV Videolink:https://www.facebook.com/678959875866429/videos/984516941905698/ Number of attendees > 50
				Disseminated the JOB JO in Introductory day of projects (ERASMUS +) at Taffila Technical University	Number of attendees > 40
				Introductory workshop on Job Jo project held in Karak Municipality Workshop at Karak Municipality 21.11.2019	Number of attendees > 40
				Mutah arrange workshop at MPWH to discuss the result of survey analysis 10/7/2019 The people who attended the workshop <ul style="list-style-type: none"> <li>• 1-Project consortium</li> <li>• 2-Central Jordanian Bank (the most powerful public body for money in Jordan)</li> <li>• 3-Ministry of Planning</li> <li>• 4-Ministry of labor</li> <li>• 5-MPWH</li> <li>• 6-Recruitment for employees center of Princes Basma</li> <li>• 7-Aqaba Railway cooperation</li> <li>• 8-many private construction companies</li> <li>• 9-national Erasmus office at Amman</li> </ul>	
				Introducing to JOB Events at MUTAH	Number of attendees > 60

				4/11, 18/11, 25-27/11/2019	
				Disseminated Job Jo project during the final conference of FoodQa project by UJ  Date:6-3-2020 Photos	Number of attendees > 30
				Scientific Day " Tomorrow's Scientists" by UJ	Number of attendees > 100
				Erasmus+ International Staff Week – Networking Fair by UJ	Number of attendees > 30
				Water Energy Nexus Conference by UJ	Number of attendees > 200
				The Ninth Conference On Scientific Research In Jordan by UJ	Number of attendees > 300
				Scientific Day Event by UJ	Number of attendees > 50
				Egreen Project Final Conference by UJ	Number of attendees > 100
				Dissemination activity for the JOB-JO project at AIChE by JUST	Number of attendees > 50
				Dissemination activity for the JOB-JO project at the Job Fair and Info Day by JUST	Number of attendees > 60
				Dissemination activity for the JOB-JO project at the Third Agriculture Exhibition by JUST	Number of attendees > 60
				Dissemination Activity for the Job-Jo project at 1st International Staff Week by JUST	Number of attendees > 30
				Dissemination Event During the "Window of Collaboration" by JUST	Number of attendees > 100
				Meeting with guests of the Office of International Relations to talk about the project and its objectives by JUST	Number of attendees > 30



					Info Day by JUST	Number of attendees > 130
					Job-Jo Workshop on how to create a biography by JUST	Number of attendees > 40

**Activities carried out to date to achieve this result:**

**Activities to be carried out to achieve this outcome (before the end of the project)**

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
5.1	Dissemination of project activity and its results: presentations, workshops and events	15.03.2019	14.10.2020	All Partners	Conducting presentations, workshops and events	2 Workshops /year/partner
5.2	Carrying out Conference and info days	15.03.2019	14.10.2020	All Partners	Infodays	4 Info days /year/partner

**Changes that have occurred in this result since the original proposal:**

Some disseminations Activities were postponed due to COVID 19

*Please add as many tables as necessary.*

<b><u>Title and reference number of the work package (WP)</u></b>	<b>WP6 : Management</b> 6.1. Coordination meetings 6.2. Operative project management 6.3. Financial management 6.4. Reports.
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<b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b>	No. Participants, No. of Study Surveys, Minuts of Meeting, reports
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**Activities carried out to date to achieve this result:**

<b>Activity N°</b>	<b>Activity Title</b>	<b>Start date</b>	<b>End date</b>	<b>Place</b>	<b>Description of the activity carried out</b>	<b>Specific and measurable indicators of achievement</b>
6.1	Coordination meetings	15.11.2018	14.11.2021		<p>Coordination meetings held to provide opportunity for all project members to clarify their tasks, to define strategies and approaches to carry out the project.</p> <p>KoM was held on Feb.2019 in Jordan. All partners participated in the KoM. 2<sup>nd</sup> Management Meeting was held in Germany in Leipzig on 25-26.08.2019. Local coordinators arranged local meetings. 2 training workshops were organised in CY.</p> <p>.....</p> <p>.....</p>	<p>No. of participants</p> <p>1<sup>st</sup> management meeting 24</p> <p>But during first day over 500 (first day to diss the project)</p> <p>2<sup>nd</sup> management meeting attend 34</p> <p>3<sup>rd</sup> management meeting 33</p> <p>4<sup>th</sup> management meeting (Online meeting 20</p>
6.2	Operative project management	15.11.2018	14.11.2021		<p>Controlling of the project activities was planned as one of important activities. All partners worked together and they clarified the needs of the project implementation. Implemented activity is summarized and documented and result sent to coordinators MU. MU, carry out project management via email, telephone and meetings of the project partners. Communication, correspondence with MU, EU partners and JO partners. Getting permission for participation in meetings. Travel and accommodation financial arrangements.</p>	
6.3	Financial management	15.11.2018	14.11.2021		<p>Financial control of the project budget expenditure as a whole and for individual partners is carried out by the MU and by the local coordinators.</p> <p>Transparency of expenditures is ensured by sharing upto- date information on the budget of each partner, and this allows the effective use of the project's budget resources.</p>	

					According to the financial strategy overall responsibility for financial management will be on MU. Each partner will be responsible for the using of its allocated funds. After completion of each activity, which required financing appropriate documentation provided to MU. All invoices and calculations sent in original or copy to MU, in order to transparency and provision of financial activity accuracy of financial documentations.	
6.4	Reports	15.11.2018	14.11.2021		Reports were prepared during the project implementation process. MU carries responsibility for the verification and gathering of staff and travel costs reports from the project partners as well as the reports on the implementation. Staff reports, travel reports, activities reports sent to MU. Intermediate report.....	Training reports Evaluation report Financial reports

**Activities to be carried out to achieve this outcome (before the end of the project)**

<b>Activity N°</b>	<b>Activity Title</b>	<b>Start date</b>	<b>End date</b>	<b>Place</b>	<b>Description of the activity to be carried out</b>	<b>Specific and measurable indicators of progress</b>
6.1	Coordination meetings	15.11.2018	14.11.2021		Continuation of the deliverable	
6.2	Operative project management	15.11.2018	14.11.2021		Continuation of the deliverable	
6.3	Financial management	15.11.2018	14.11.2021		Continuation of the deliverable	
6.4	Reports	15.11.2018	14.11.2021		Continuation of the deliverable	

**Changes that have occurred in this result since the original proposal:**

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*Please add as many tables as necessary.*

## **CHECK-LIST**

### **WHAT INFORMATION NEEDS TO BE SENT?**

- Declaration, duly signed by the contact person and the legal representative of the co-ordinator (institution)**
- Report on implementation of the project**
- Electronic versions of the QA Plan, the "Dissemination and Sustainability Plan" and any other project output that may illustrate the activities implemented**
- Table on statistics and Indicators**
- Table of achieved/planned results**
- Statement of the costs incurred and, if applicable, the Request for Payment (excel file)**

## Summary

Job Jo is aiming to reduce unemployment and poverty in remote areas in Jordan through the establishment of multiple Business Bureaus in the participating higher education institutions. These Bureaus will provide the necessary teaching and training services for unemployed graduates and re-qualify them to increase their job opportunities. Job Jo also claims to have a special focus on women. The foreseen outcomes will effectively contribute to improving the capacity building process at the national level and to allow graduates to gain the skills and training needed for their profession.

Moreover, the foreseen activities will surely foster economic growth and reduce unemployment and poverty in remote areas. Job Jo aims include providing services and workshops to graduates to gain skills which are necessary, but not commonly provided by universities. In addition, Job Jo will promote the modernization of learning methods, training of staff and students, management and quality control and internationalization of higher education institutions. The priority addressed is a relevant national priority for the Jordan

### Objectives

- Establishment regional Business Service Network Bureau (BSNB) to promote employment in the provinces of Karak, Tafila, Maan, Aqaba and Irbid.
- Development of training courses in the BSNB based on the experience exchange with the EU.
- Producing training material
- Adapting job creation instruments to the needs of young people in remote areas.
- Supporting initiatives designed to enhance the employability of young people in the region.
- Creating employment opportunities by supporting entrepreneurship.
- Lesson Learned from the European partners to include their cooperation with non-academic partners.
- Establishing Network Service between the Universities, Industries, and Public and Private Sectors.
- Promote the relationship between the Jordanian Institutions with EUs.
- Students and staff from JO partners will receive training in EU
- Supporting initiatives designed to enhance the employability of young people in the region.
- Creating employment opportunities by supporting entrepreneurship.
- Lesson Learned from the European partners to include their cooperation with non-academic partners.

### Impact and sustainability

1-The project demonstrates that it will have an impact on aspects related to employment, poverty and internationalization in the network to be established among the participating higher education institutions. In this regard, three main elements are identified, namely:

- the establishment of career centres.
- capacity building of the partners' staff and students and
- improving the relationships between Jordanian and EU partners.

2- This is important in terms of the development and tailoring of concept modules as part of a new approach to encourage employment and reduce poverty.

3- The project suggests a clear and efficient dissemination plan during the lifetime of the project. The work package devoted to dissemination includes several concrete activities, including the use of information materials, a website platform, an operative network, social media, annual meetings, workshops, public events, press, publications and conferences; however, information provided about how these means will be implemented needs further elaboration in the work plan and in the Logical Framework Matrix. Overall, the dissemination plans at the national and international level are good and aim to reach all the identified target groups.

4- The project suggests an appropriate approach to guarantee the dissemination process beyond the lifetime of the project into mainstream Jordanian higher education programmers. It also indicates how the Partner Country institutions, through their established career centers, will deal with the issue of employment and poverty in the future. The career centers, the trained staff, the continuous preparation of teaching and training material, the cooperation with non-academic partners and the website, will support the sustainability of the project. However, while all these actions are essential, no particular explanation is given regarding how they will generate the necessary sustainable development of the established programme.

The trainings and material will be structured on following areas:

- (A)-Training Courses on Personal and Communication Skills Development. It helps them to set goals in their life to maximize their potential. They will be guided to identify the skills they need to enhance their employability prospects, raise their confidence, and lead to fulfilling higher quality life. Extensive focus will be on the communication skills.
- (B)-Training on job preparation to equip unemployment people with advanced job hunting skills and career development. These experiences will provide the people with an insight into the tasks and duties of different industries.
- (C)- Training course on interview skills and the opportunity to participate in Industry Awareness Experiences and to enhance of persuading
- (D)-Global citizenship education and civil behaviour- Critical Thinking in Solving Problems and New Ideas

## **Results for each WPs**

**WP1: the Kick off Meeting organised at MU on 24-26.02.2019. All WP were discussed.....**

**2 Photos**

**WP2: .....**

**2 photos**

**WP3: .....**

**2 Photos**

**WP:.....**

**2 Photos**

**WP5:.....**

**2 photos**

**WP6:.....**  
**2 photos**